

## Withdrawal & Refund Policy

Tuition refund or credit vouchers may be given if there are extenuating circumstances requiring withdrawal from music lessons or performing arts classes. All refund requests will be considered on an individual basis. The cost of any materials and a \$25 processing fee are non-refundable.

## Lesson/Class Cancellations, Absences & Make-up Policies

The cancellation and make-up policy is designed to be fair to both the instructor and the student.

### Drama & Dance

Students who are absent from a class, may make it up the following week by taking any additional class they choose. They will not receive reimbursement for the missed class.

If a teacher cancels a class, then a make-up class will be offered at a mutually convenient time, prior to the end of the semester. If a teacher cancels more than one class that cannot be made up, you will receive reimbursement for that class.

### Music

Absences and cancellations by students due to illness should be handled in the following manner: Notify the instructor AND the Arts Center by phone to cancel a lesson. Cancellation notices should be made no later than 12 noon on the day of the lesson (9am on Saturday). One make-up lesson per term is allowed for properly reported absences. No credits are available for make-up lessons that are not reported according to the times and policy stated above. Cancellations by the instructor will be made-up at a mutually convenient time.

#### Tardiness:

Students who are late for a lesson cannot be guaranteed their lesson time. Faculty will wait for a student for one-third of the scheduled lesson duration; students are requested to do the same.

## Snow Policy & Inclement Weather

In the event of inclement weather, check the website or call the snow line (828/253-4081) for closing information. If you are enrolled in a class that begins before 3 pm, a decision will be posted by 9 am; for classes starting after 3 pm a decision will be posted by 1 pm. Instruction missed because of inclement weather cannot be made up.

## Terms

Students are accepted into the Asheville Arts Center for a 18-week semester. Registration and tuition are due in accordance with the payment plan option established by you and detailed on the registration form. I have read and accepted this tuition and refund policy and understand that I am responsible for the cost of full tuition for the term for which I am registering my son/daughter/self.

## Liability Release

I understand that performing arts and related activities may present a risk of injury to the participant. I further understand that the inherent risk of injury cannot be eliminated regardless of the care taken to avoid injury. I agree to assume that risk in order to participate in these activities.

The undersigned acknowledges that the participant is in good health and does not have any history or a medical or physical condition that would place the participant at risk due to the participant's medical or physical condition.

I do hereby release and forever discharge the Asheville Arts Center, their predecessors and successors, employees, agents and assigns, and all other persons, corporations, and entities from all claims, expenses, attorney fees, and causes of action or suits of any kind or nature associated with the participant's involvement with the Asheville Arts Center.

**I have read, understand and accept the Asheville Arts Center Policies and Procedures..**

Sign \_\_\_\_\_

Date \_\_\_\_\_